

# Table / Chair Request

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Date Needed: \_\_\_\_\_ Date to pick up: \_\_\_\_\_

# of Chairs: \_\_\_\_\_ # of Tables: \_\_\_\_\_

Type of Chairs:      Plastic      Metal      Type of Tables:      Rectangle      Round      Wooden

## Tables Available

19      8 ft Round Tables (Seats up to 8)

14      8 ft Rectangle Tables (Seats up to 8)

## Chairs Available

Indoor Church Use Only      35      Padded Steel Chair

Outdoor / Indoor Use      200      New Steel Folding Chairs

60      Composite Folding Chairs (Stack Easily)

## Office Use Only

- Added to Calendar
- Deposit Received
- Confirmed Building Entry Method